



# RAMESH RAMACHANDRAN

## My Contacts

Mobile : +971 55 166 3428  
India Whatsapp:09080334853  
Mail : ramesh.31090@gmail.com

Address: DIC Camp No 5, Dubai  
Industrial City, Dubai, United  
Arab Emirates

## Professional Qualification

2008 - 2010  
Diploma Engineering - 78%  
Electronics & Communication

## Professional Summary

I Seek Challenging  
Opportunities Where I Can  
Fully Use My Skills For The  
Success of the Organization

## Skills

- Stores Process Operations
- Warehouse Process Operations
- Inventory Operations
- Dispatch Operations
- Stock Management
- Office Automation :MS Excel, MS Word, Power Point
- Customer Dispatch Planning
- SAP Knowledge
- Customer Support Operations
- Heijunka Process
- Export Shipping Coordination

## Languages

- English
- Hindi
- Tamil

## Experience

- **Decagon Scaffolding & Engineering at Dubai June 2024 - Present**

### Warehouse & Store Incharge

**Work Profile : Scaffolding Materials Sales & Rental**

**Customers : All Construction Company for Dubai & Abudhabi**

- **Mahle Anand Thermal System India Pvt Ltd May 2010 - Sep 2023**

### Warehouse Stores & Logistics Engineer - Mahle Anand Thermal System - Pune & Chennai India

**Manufacturing : Radiator, Hvac Unit, Condenser**

**Customers : BMW, Renault Nissan, Tata Motor, Maruti, Volvo, Ashokleyland, Mahendra & VW**

### Roles and Responsibility :

- Handle All Warehouse Stores and Logistics Operations
- Daily Supervise All Process
- Material Receiving From Supplier Asper PO
- GRN or MRN Making Process
- Daily Supplier Invoice Submitted to Finance Team for Booking Purpose
- Make Put Away For Material and Generate the HU Label
- Move the Material to Exact Location in Warehouse or Stores
- Material Issue to Production Line asper Request in SAP
- Material Given to Production and Line System wise Transfer to Stock on Production Area
- Take Perpetual Inventory in Weekly for Top Class Parts
- Six Month ones Take the Periodical Cycle Count
- Monitor Downtime any Material Delay From Store to Production Line
- If any Problem for Inward, Material Issue in Line, PO, Storage Immediate Inform to my Manager
- Packaging Material Handling and Issue to Production asper Plan
- Create Location in New Parts Development
- Customer Orders Receiving and Dispatch the Material On time
- Customer Document Preparation(Invoice, Label & D Note)
- POD Copy Following
- Handling All Customers ASN Preparation
- Coordinate With Third Party Export Shipment
- Making Export Customers Packing List and Tax Invoice in Excel
- Aftermarket Customer Handling in Domestic and Export
- Customer GIN(Goods Inward Note) Tracking and Update with Finance Team
- All Documents Keep the Safe Condition and Monitor Daily
- Conducting Daily MOM
- FG Handling
- FIFO Handling
- 5S Handling
- SAP Handling
- MS Office Handling
- SQDC Monitor
- Problem Analysis in 5W 1H Method

## Projects

- CIP
- Cost Reduction
- Packaging Development
- Space Reduction
- Consumable Cost Reduction